

DR. B.C.ROY ENGINEERING COLLEGE, DURGAPUR

BCR/PR/14/2024/10

February 06,2024

N O T I C E

This is for the information to all concerned that in view of visit of **NBA Expert Team** during **February 09 - 11, 2024**, all faculty and staff members CSE, ECE, BSH departments and administrative staff members (along with PR, TPO & staff of management house) will have to report to the Institute on **09th February, 2024 at 8:15 AM and on 10th February, 2024 at 9:00 AM** and will leave the Institute after the departure of the Expert Team on both days. For the above mentioned departments, arrangements have been made for providing breakfast and lunch on 09/02/2024 and lunch on 10/02/2024.

All other faculty and staff members may report at **9:30 AM on both the days**.

Each and every team member should come to the Institute in formal attire with Identity Card provided by the Institute.

Faculty members of CSE, ECE, BSH departments are requested to bring their all **ORIGINAL** Marksheets/certificates (graduation, post-graduation and Ph.D (if applicable), Appointment letter, Joining letter and Promotion /Upgradation letter, for verification by the Expert Team.

Only the designated personnel will accompany the visiting team.

Principal
Dr. B. C. Roy Engineering College
DURGAPUR
Prof. (Dr.) Sanjay S. Pawar
Principal,
Dr. B. C. Roy Engineering College, Durgapur



Copy to: General Secretary for kind information
Vice Principal
Dean (Students' Welfare)
All HoDs/ Incharges/ Librarian
Registrar
Head Administrator
Campus Administrator
Chief – Corporate Affairs
Sr. Manager (Finance)
Sr. Manager (Admin.)
Sr. Manager (Corporate Affairs & Estate)