

Training & Placement Policy for Dr. B. C. Roy Society Durgapur for B. Tech/MBA & MCA Students

Placement Guidelines for Students

A. Academic Eligibility

1. Final-year students of respective branches
2. CGPA ≥ 6.75 or 60% with no active backlogs (unless explicitly allowed by recruiter)
 - *Final-year students with active backlogs are required to attend training.*
 - *Provisional eligibility status may be granted to students awaiting revaluation results, provided they submit a written appeal. However, if any rejections occur due to backlogs or from recruiters, the student must accept the outcome.*
3. A minimum attendance as per the college mandate is required in all training modules conducted by the T&P Cell (Campus) of respective institutions.
 - *Flexibility might be considered if a student participates in national-level projects, research internships, hackathons, or other competitions. Proper approval must be submitted well in advance to claim such relaxations.*
4. Clearance of Pre-Placement Readiness Test (see Pre-Placement Readiness Test Section)

B. Rules

1. Parental consent & registration form must be submitted by notified deadline.
2. Students opting out (for higher studies/startups) must submit a declaration form countersigned by guardian and HoD stating valid reason.
3. All official communication will be through registered email and T&P portal/WhatsApp groups.
4. Students must report within stipulated time.
5. In case of absences on emergency grounds, it must be pre-approved via email by the HoD & departmental T&P coordinator.
6. Attending the Pre-placement talks are compulsory for participants of the drive.
7. Once appeared student need to complete the entire process.
8. Students must respond to offer letters within timelines shared by recruiters.
9. Once selected, students are not allowed to appear in subsequent drives unless eligible under the Dream Offer clause.



[Handwritten Signature]

**In-Charge
T & P (Campus)
Dr. B. C. Roy Engineering College
Durgapur**

10. Dream Offer Clause: Reappearance allowed only if

- i. $CTC \geq 2 \times$ first offer, or
- ii. Offer is from a core domain company aligned with student's branch.
 - Students are allowed in all categories if threshold CTC/core criteria met.

Students placed below Min LPA (Value differs course-wise and institute-wise) may continue until higher CTC or dream offer

C. Student Code of Conduct

Disciplinary actions may be taken against:

1. Missing two registered campus drives without valid reason and supporting documents
2. Providing false information in Resumes/LinkedIn/GitHub
3. Misconduct during any part of the selection process
4. Communicating with recruiters directly (unless authorized)
5. Appearing unprofessionally dressed
6. Resigning from a job offer post-acceptance without due process and minimum time required to spend with company.

D. Offer Acceptance Timelines

Students must accept offers within time & day mentioned by company of receiving the email. Training & Placement Cell (Campus) requires explicit digital confirmation via email. Otherwise students will not be eligible to participate in the hiring process for the remainder of the academic year.

E. Exceptions & Special Conditions

1. Students from ECE, EE, ME, and CE with IT job offers may still apply to core drives if available. (applicable for BCREC only)
2. Armed Forces/U.P.S.C. /Govt. Job aspirants get a second chance if they submit necessary proof.

F. Grievance Resolution

1. For grievances, students should write formally to the T&P Cell (institute level) at their email.
2. T&P coordinator has final authority in resolving the placement related grievances to be resolved within time bound period.



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